



Griffith | Halls of Residence

Accommodation Office
Griffith College Campus
South Circular Road
Dublin 8
Ireland

Tel: +353-1-416 3320
Fax: +353-1-454 9265
Email: accommodation@ghr.ie
Web: www.ghr.ie

Student Living
in the heart of Dublin City...

Dear New Resident,

Welcome to Griffith Halls of Residence (GHR). We hope you really enjoy your stay with us. Your safety is our priority; therefore, we would like to highlight the following very important points to you.

1. **FIRE ALARM:** GHR operates a “**zero tolerance**” approach to any Resident (and/or their Visitor(s)) interfering with fire detectors or pressing the Red or Yellow fire alarm buttons in the absence of a fire. Such misconduct **will result in the termination of the Lease Agreement of any associated Resident(s)**. Termination of the Lease Agreement means expulsion from GHR and loss of all monies paid.

All Residents must comply with fire and other safety regulations and evacuate/exit the building immediately if a fire alarm sounds and go to the relevant assembly point.

2. **PERSONAL SAFETY & HOUSE RULES:** Dublin is a busy city so, as in all cities, you should take steps to ensure your safety and the safety of others. Keep family/friends/housemates informed of your whereabouts, travel in groups of two or more (especially late at night) and ensure you use busy and well-lit routes to and from places. Please keep your phone out of sight. Please ensure you read and fully understand the House Rules in the Lease Agreement, in particular the Third Schedule, and the Disciplinary Procedure & Code of Conduct (in the House Rules section of www.ghr.ie).

Familiarise yourself with local laws in Ireland to ensure you are behaving in an appropriate way, e.g. contrary to some other countries, **drug use/possession (including marijuana, “weed”) is illegal and any involvement will result in termination of the Lease Agreement and the police being contacted.**

3. **VISITORS:** Visitors are welcome in GHR until **10.30pm** but no later, as this tends to disrupt others. This includes GHR Residents from other apartments; they too should not be in your apartment after 10.30pm. **You are responsible for the actions of your Visitor(s) at all times.** Please accompany them when they are in the GHR complex and/or on the campus and ensure they are aware of and abide by the rules e.g. smoking, fire alarm, etc.

4. **COOKING:** When using the cooking facilities, **Residents must give their full attention to their actions and not leave the cooking facilities unattended at any time.** Ensure the room is ventilated (window open, extractor on). Cooking with large quantities of oil is not allowed due to the risk of fire. If you accidentally activate a fire alarm, please turn off the cooking facility and contact the Security staff so they may best assist you.

5. **SMOKING/VAPING:** Smoking and / or Vaping is not allowed anywhere in the GHR complex e.g. accommodation buildings, rooms, corridors, stairwells, laundry or underground car park. Candles and incense are also not allowed for safety reasons.

6. **REPORTING ISSUES:** **You must distance yourself from any misconduct by immediately reporting** issues/misconduct or damage/interfering with safety equipment, including fire equipment, in your apartment and/or the complex. This can be done by email, by phone or in person at the Accommodation Office, or through our 24 hour/7 day a week Security staff.

7. **CLEANING:** Residents are required to keep their personal and communal space within their apartment in a tidy and hygienic manner. Residents are responsible for the correct disposal of their rubbish. The bin station is located to the side of Block 2. There are separate general waste and recycling bins (glass, aluminium). When transferring items to the bin station, please ensure bin bags are secure and not leaking.

Tips on creating a happy household include:

- Agree a roster that has input from all housemates, and is fair to all, for main weekly cleaning tasks like toilets, shower pods, vacuuming, wiping down kitchen surfaces etc and emptying bins every couple of days/when full, etc.
- Clean as you go along e.g. wash pots, pans and dishes as you use them so they are available to others.
- Speak to each other about any concerns or issues you may have so they can be resolved quickly and easily. Think about how you would like to be approached and speak in a friendly, positive way.

8. **ACCESS:** Access to the campus at night-time (between 11pm and 7am) is restricted to pedestrians via the electric gate / pedestrian turnstile (i.e. no vehicles or bicycles). Please register for the turnstile immediately after check-in. Please bring your completed registration form and photo ID when registering. The map below shows you where the registration takes place.



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9. **RESPECT:** Residents **are required to show respect** to their fellow Residents, campus Staff, Visitors and campus property at all times. Residents should follow the instruction of Staff and assist with any queries for the safety and security of all.

10. **KEY FOB:** Please keep your key fob on your person, and do not loan it to anyone else. If you lose it, please report this immediately to the Accommodation Office. There is a charge of €30 for each replacement key, which may be deducted from your Security Deposit subject to terms and conditions.

11. **€5,000 FIRE INSURANCE:** You are liable for any damages due to fire caused by you and/or your Visitor(s)' actions. Please ensure you have taken out insurance against damage to GHR property (with respect to fire, up to the value of €5,000) and for your own personal property.

12. **Please follow up on social media to get updates!**

<https://www.instagram.com/griffithhallsresidence>

<https://www.facebook.com/GriffithHalls/>

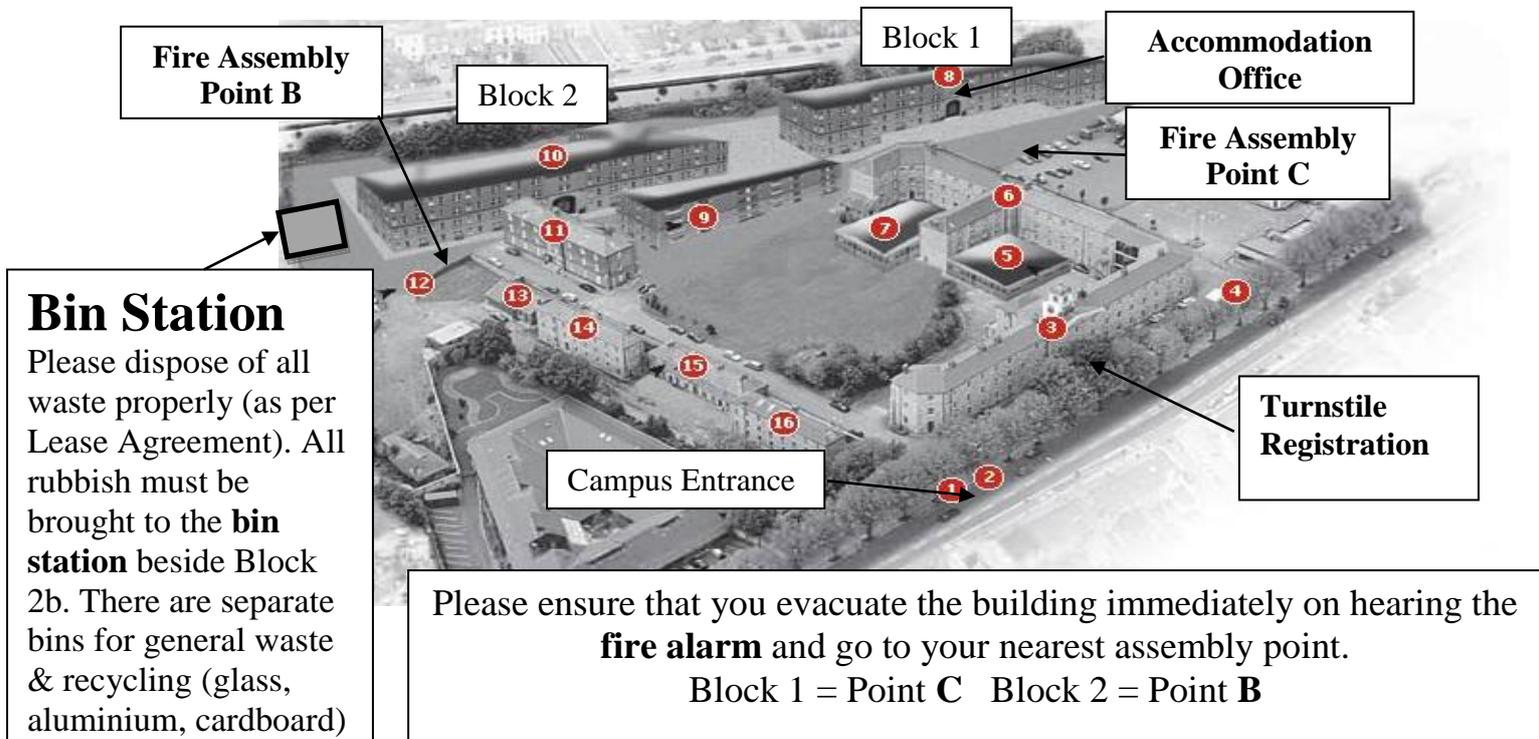
12. **Contact Details:** Please save the following contact details into your phone so you can access them in an emergency or if you have a problem with your key fob.

ACCOMMODATION OFFICE:

Monday to Friday
 9am -1pm and 2pm – 5:30pm
 Ph:+3531-4163320
 Email: accommodation@ghr.ie

SECURITY service (for Emergencies or Lock Outs):

24 Hours a Day, 7 Days a Week
 086-8182370 (Please save this in your phone immediately)
Intercom/buzzer located outside the main doors in each archway, at the front of campus by side the main gate and at the turnstile.



FREE WI FI NETWORK; GHR-WIFI Password – hallsofresidence