

How To Get Your Post In GHR

All incoming post mail is delivered to the post boxes along the outside wall of the Accommodation Blocks.

Please ensure that you have your correct postal address otherwise your mail will not reach you.

Parcels and packages may come to the Accommodation Office so we will contact you if we receive anything for you. If you are expecting a package please check with us to see if it has arrived.

Your full postal address for all correspondence:

Your full name
Apt XXX Block XX,
Griffith halls Of Residence,
South Circular Road,
Dublin 8,
Ireland

One post box key is available per apartment. Residents of a given apartment must share this key for the duration of their stay. One resident may collect the key from the Accommodation Office and they are responsible for returning it at the end of their stay.

Registered post is held in the Accommodation Office until collected by the resident. Students will be notified when they have received a parcel or registered letter by email. Any post that is not claimed in a timely manner will be returned to the sender. There is a €20 charge for lost or unreturned mailbox keys.

Residents are asked to note that the Accommodation Office does not offer a mail redirection service for departed students or over the summer period. Residents must make their own arrangements with An Post. For more information see http://www.anpost.ie/personal/personal_postalservices_swiftpack.html.

Please be sure to notify banks and other companies of your new address once you have departed from GHR.

